

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Workshop Meeting November 7, 2016

Chairman Gregory Scarlato called the meeting to order at 19:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on January 8, 2016
- Published in the Tri-Town News on January 14, 2016
- Filed written notice with the Township Clerk on January 6, 2016
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bailey, and Acampora all in attendance.

It was recorded that there were two (2) members of the public in attendance – Chief Eadicicco and Accountant Barry Osborn.

Critical Correspondence

Clerk Acampora referenced all correspondence that was received and sent out, as will be noted in the next regular meeting minutes on 11/8/16.

Accountant Barry Osborn presented the 2017 proposed budget for discussion. Mr. Osborn will finalize the budget and bring back to a special meeting in December for approval. When the budget is passed, Mr. Osborn will submit it to the state by 12/20/16. The interim budget for January – March 2017 will be passed at the December meeting.

Old Business

Chairman Scarlato has been in contact with the Project Manager at KME regarding the ongoing issues with Engine 480 that still need to be addressed. KME has agreed to replace the brakes and we are still trying to obtain a resolution with the extrication reel located in the front bumper.

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The new LOSAP policy has been received by Attorney Sendzik. The board will review the policy and it will be brought up for approval at December's meeting.

The maintenance plan has also been received by attorney Senzik. The plan will be reviewed by the board. All revisions to the plan will be sent to attorney Sendzik and the plan will be brought up for approval at December's meeting. Once approved, attorney Sendzik will send the maintenance plan out to bid.

A letter was sent to the WMMAA regarding the foam trailer. Commissioner Bailey has been in contact with them and has received no response. The trailer also needs new tires in order to use it.

New Business

HVAC bid from MidState Plumbing and Heating is broken down as follows:

Replacement of Value- 2 @ \$450 each = \$850

Replacement of Value – 2 @ \$275 each = \$550

Lock out devise – 2 @ \$625 each = \$1250

Annual service – 2 @ \$525 each = \$1,050

Cleaning of heating units – 10 @ \$125 each = \$1,250

Total Cost = \$4,950

The Board will move forward with approving the service at Novembers meeting.

Executive Session: None

New Truck: None

Payroll: None

Treasurers Report: Following the completion of the voucher and check entry by Treasurer Stalling, he reported 24 bills totaling \$24,817.38. In order to cover the expenses, \$25,000.00 will be transferred to the General account. The Treasurer's report was accepted on a motion by Commissioner Acampora and seconded by Commissioner Bailey. The Motion passed unanimously by the board.

Good and Welfare: None noted

Public Comment: There was one (1) member of the public present and there were no public comments offered.

Adjournment: This concluded the business for the workshop, so a motion to adjourn was made by Commissioner Bommer and seconded by Commissioner Bailey. Motion passed unanimously by the board.

The meeting was closed at 20:45 hours.

STATION 19-4, HOWELL TOWNSHIP, N.J. • PHONE (732) 458-0222 / FAX (732) 458-6398

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Respectfully submitted:



Michael L. Acampora
Clerk
The Board of Fire Commissioners
District No. 4 - Ramtown